Spelling list: Functional Skills Writing Words

Helpful words for Functional Skills Writing exams, including letter writing

sincerely	She apologised very **sincerely** .
faithfully	The dog **faithfully** followed its owner around the house.
complaint	I will refer your **complaint** to my boss.
company	The **company** president has resigned.
council	The **council** won't allow any more houses here.
therefore	I'm tired, **therefore** I'm going home.
because	The joke wasn't funny **because** it was crude.
official	A decree is an **official** command or order.
practical	Wearing high heels in the mountains is not very **practical** .
firstly	I will meet you there, but **firstly** I must go to the bank.
nevertheless	It is going to be a difficult task, **nevertheless** we must try our best.
beneficial	Exercise is **beneficial** to your health.
formal	It's a **formal** dinner so we need to dress smartly.
informal	The uniform for the school trip was very **informal** .
purpose	I will reject these goods as unfit for **purpose** .
audience	The **audience** ignored the speaker.
consumer	A **consumer** is someone who purchases/uses a product.
referral	The lady asked her doctor for a **referral** to the hospital surgeon.
reservation	The table **reservation** was for tonight.

This **word list** was created by a user at **www.spellzone.com**